How to Use the PayMaya Payment Gateway (For Students)

Visit **mcl.edu.ph** and log in to **OnEMCL**.

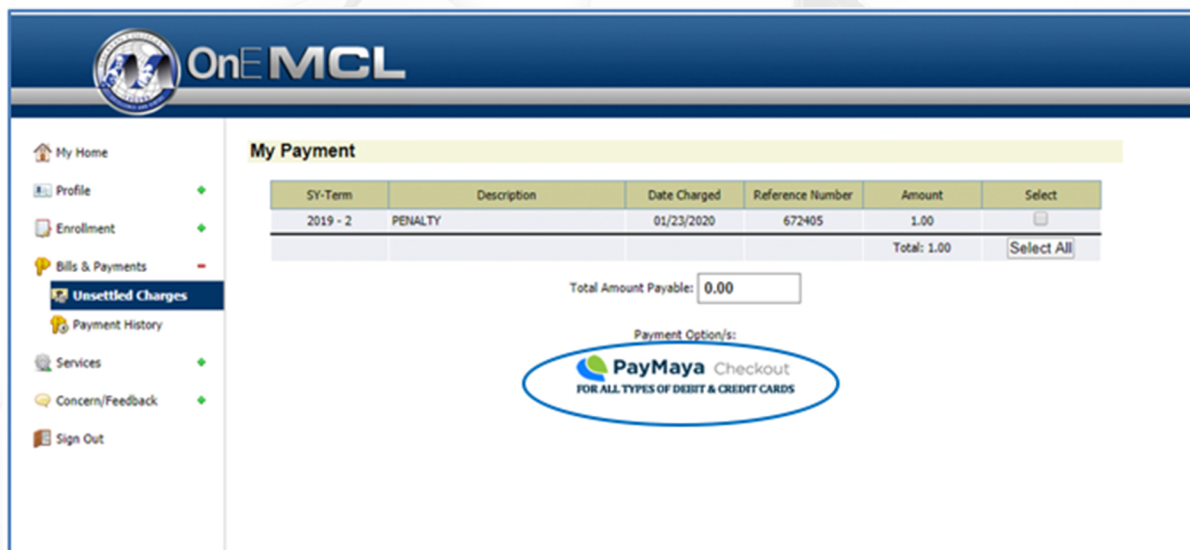Under **Bills & Payments**, select **Unsettled Charges**. Select items rom the list by clicking the checkbox on the right of each item. Click "Select All" button to pay for all unsettled charges. After selecting which payment charges you wish to pay, click on the "**PayMaya Checkout**" option to be automatically redirected to the PayMaya Gateway.

Note: Total Amount Payable will be automatically computed based on the selected items to be paid.

STEP 3

Input the credit or debit card details then click the "**Pay now**" button to proceed.

STEP 4

Input your One-Time Password (OTP) sent via SMS, then click Enter.

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STEP 5

If transaction is successful, the PayMaya gateway will display a payment confirmation.

> **Note:** You may also opt to receive an E-mail/SMS confirmation when you enter your e-mail address or mobile number at the right side portion of the screen.
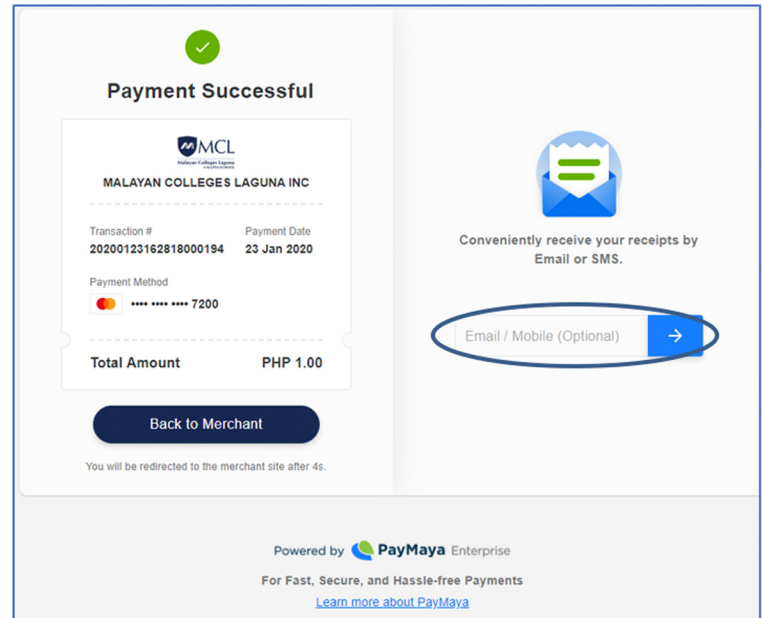
STEP 6

OnEMCL will display a successful transaction page, and an e-mail confirmation will be sent to your Live e-mail account.